

**EASTERN CENTER FOR ARTS AND TECHNOLOGY
JOINT OPERATING COMMITTEE MINUTES**

WEDNESDAY, NOVEMBER 11, 2020

Dr. Art Levinowitz, President, called the public meeting of the Joint Operating Committee to order at 8:02 p.m. with the following members in attendance:

Ms. Jennifer O'Rourke	Abington
	Bryn Athyn
Mr. Charles Burdell-Williams	Cheltenham
Ms. Tara Conner-Hallston	Hatboro-Horsham
Ms. Carolyn Riley	Jenkintown
Mr. Robert Howard	Lower Moreland
	Springfield
Dr. Art Levinowitz	Upper Dublin
Mr. Paul Tkacs	Upper Moreland
Kenneth Roos, Esq.	Solicitor
Dr. Wagner Marseille	Superintendent of Record
Dr. Cathleen Plesnarski	Executive Director

A motion carried unanimously will necessarily, by reference, include each voting member in attendance.

SALUTE TO THE FLAG

Dr. Art Levinowitz led the Joint Operating Committee and audience in a salute to the flag.

MINUTES

Ms. Carolyn Riley moved approval of the Joint Operating Committee minutes of the regular and agenda session meeting October 14, 2020.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Kenneth Roos, Solicitor, announced that an Executive Session was held prior to the meeting regarding a personal confidential matter.

PRESIDENT'S REPORT

Informational:

Practical Nursing Graduation

Dr. Levinowitz informed the committee that the Practical Nursing Class 145 graduated on October 15, 2020 but no graduation ceremony was held.

Foundation Fundraisers

On October 7, 2020, the EASTERN Foundation held a fundraiser at Anthony's Coal Fired Pizza in Horsham. The event raised \$189.62.

October 19-30, 2020, the EASTERN Foundation held a fundraiser with Pampered Chef on-line. The event raised \$303.66.

November 19, 2020, the EASTERN Foundation will hold a fundraiser with MOD Pizza in Horsham from 10:30 am until 9:00 pm.

EASTERN Foundation Meeting *

The EASTERN Foundation meeting minutes of October 19, 2020 were presented.

Action:

Nomination Committee

Dr. Art Levinowitz appointed Mr. Paul Tkacs and Mr. Charles Burdell-Williams to the Nomination Committee to make recommendations for the election of President and Vice President at the December meeting. Dr. Art Levinowitz moved the acceptance of said nominees.
Motion carried unanimously.

FINANCIAL REPORT – For the Period Ending October 31, 2020 *

Informational:

The Joint Operating Committee acknowledged receipt of the following:

- Statement of Revenues and Expenditures as presented
- Status of the capital reserves fund revenues for the period ended October 31, 2020 showing cash and investment balances of \$1,788,010.10 as presented.

Action:

Treasurer's Report

Mr. Paul Tkacs moved acceptance of the Treasurer's Report for the period ended October 31, 2020 showing a General Fund cash and investment balances of \$6,344,106.72 and total assets of \$6,933,231.62 and the current status of the Student Activity account.
Motion carried unanimously.

Disbursements

Mr. Paul Tkacs moved approval of accounts payable checks #30935 through #31077 disbursed during the period of 10/1/2020 through 10/31/2020 in the amount of \$369,818.34.
Motion carried unanimously.

Mr. Paul Tkacs moved approval of expense disbursement of wire/ACH transfers #WT210079 through #WT210097 disbursed during the period of 10/1/2020 through 10/31/2020 in the amount of \$241,298.03.

Motion carried unanimously.

Mr. Paul Tkacs moved approval of payroll vouchers #015727 through #01677 disbursed October 9, 2020, and October 23, 2020 in the amount of \$217,549.41.

Motion carried unanimously.

Mr. Paul Tkacs moved approval of capital reserve checks #11025 through #11027 disbursed during the period of 10/1/2020 through 10/31/2020 in the amount of \$276,147.73.

Motion carried unanimously.

There were no disbursements from the student activities account in October.

Mr. Paul Tkacs moved approval of the October budget transfers.

Motion carried unanimously.

STUDENT RECOGNITION *

Action:

Mr. Paul Tkacs moved to approve the resolution designating Owen Morrison as EASTERN's Outstanding Student of the Month for November.

Motion carried unanimously.

Dr. Art Levinowitz acknowledged Owen Morrison, a senior at Upper Moreland High School and in the Automotive Technology program, as Outstanding *Student of the Month* for November, and presented him with a Resolution, EASTERN shirt, and a Rotary plague. Mr. Gary Felmey, Educators' Association Representative, presented him with the Association's gift card.

ACADEMIC AFFAIRS

Informational:

Annual Report Presentation

Dr. Levinowitz gave a presentation of the highlights of EASTERN's 2019-2020 Annual Report prior to the meeting and shared the Annual Report with the Joint Operating Committee.

Occupational Advisory Committee Chairpersons Meeting *

The Occupational Advisory Committee Chairpersons meeting minutes of October 28, 2020 were presented.

Executive Advisory Committee Meeting *

The Executive Advisory Committee meeting minutes of November 2, 2020 were presented.

Administrative Advisory Committee Meeting *

The Administrative Advisory Committee meeting minutes of November 5, 2020 were presented.

Career and Technical Education - Presidential Scholar

EASTERN has nominated Greg Destefano from Veterinary Science/Abington Senior High School to PDE for consideration as Career and Technical Education Presidential Scholar.

Activities Report *

The October Activities Report of the students and staff was presented.

Action:

September 30 Student Enrollment *

Mr. Lance Wolbransky moved approval of the attached September 30, 2020 Enrollment Report indicating 583 secondary school students. These reports have been reviewed and recommended by the Superintendents.

Motion carried unanimously.

2021-2022 High School Program Offerings *

Mr. Lance Wolbransky moved approval of the High School Program Offerings described in the attached document for the 2021-2022 school year.

Motion carried unanimously.

POLICY

Action:

Mr. Charles Burdell-Williams moved approval of EASTERN operating in a hybrid instructional model when enough member districts support a hybrid model at EASTERN to have at least 60% of EASTERN's enrollment participating. The administration has the authority to operate in primarily or solely virtual model where the impact of COVID-19 infections of students and/or staff compromises the effectiveness of the educational program to the point where the Executive Director, with approval of the JOC President and Superintendent of Record, determines it is the best interest of EASTERN to operate in a primarily or solely virtual model.

Motion carried unanimously.

Ms. Carolyn Riley moved approval of the final second reading of Policy H115 – Disposal of School-Owned Property.
Motion carried unanimously.

Ms. Carolyn Riley moved approval of the change to the Continuity of Education for Career and Technical Centers grant.
Motion carried unanimously.

PERSONNEL AFFAIRS

Action:

Professional

Ms. Tara Conner-Hallston moved the appointment of Tess Eichenberger, as Student Success Coordinator (Part Time) Long-Term Substitute, effective November 12, 2020 until January 4, 2021, at Step 15/H of the Professional Salary Schedule, providing an hourly rate of \$81.65 not to exceed 20 hours per week.
Motion carried unanimously.

Ms. Tara Conner-Hallston moved approval of Emma McGinley and Abbey Broderick as Veterinary Science Interns as well as Haley Storbrauck and Missy Webb as back up Veterinary Science Interns to work under the direction of Karen McGeehan at the rate of \$12.00 per hour for the 2020-2021 school year.
Motion carried unanimously.

Ms. Tara Conner-Hallston moved approval of the following staff members to provide weekend supervision for Veterinary Science Interns providing animal care at the rate of \$39/hour.
Ferne Andre Jeff Ceccola Eileen Collins Karen McGeehan Debra O'Brien
Motion carried unanimously.

FACILITIES AND FINANCIAL AFFAIRS

Informational:

Building Report*

The building report for October activities regarding the school plant and property was presented.

Action:

Authorization to Bid - Landscaping

Ms. Carolyn Riley moved authorization to develop and post an RFP for Facilities - Landscaping.
Motion carried unanimously.

Dust Collection System

Ms. Carolyn Riley moved approval for the purchase of dust collection systems in Construction and Welding programs at a total cost of \$10,835. Corresponding budget transfers to cover costs included as a separate approval request.

Motion carried unanimously.

Auditing Transfer from Dreslin and Company to BGA&F *

Ms. Carolyn Riley moved authorization in recognition of the merger of Dreslin and Company (“Dreslin”) into another firm: Barsz Gowie Amon & Fultz, LLC (“BGA&F”), as of November 1, 2020. Specifically, the administration requests authorization for Dreslin to transfer EASTERN’s files related to the audit for the past five years to BGA&F. Furthermore, the administration requests that BGA&F is authorized for all purposes that Dreslin was previously authorized for, with respect to completing the audit and issuing the audit report for 2019-2020. Let it be noted that the partner in charge of the EASTERN audit will continue to service EASTERN as a partner in BGA&F.

Motion carried unanimously.

2019-2020 Single Audit Report *

Ms. Carolyn Riley moved approval of the 2019-2020 audit report as presented by Dreslin and Company at the October Joint Operating Committee Meeting.

Motion carried unanimously.

SOLICITOR REPORT

Mr. Kenneth Roos informed the committee that Under [Act 84 of 2020](#), approved by the Governor on October 29, school districts must publish on their websites an email address for each school director that can be used by students, staff or members of the public to communicate with members of the school board about school district governance matters. The email addresses must be available on an easily found public area of each district’s website no later than June 26, 2021. I interpret this to mean an individual email for each director to allow a member of the public to communicate with one (or at last fewer than all) Board members.

COMMUNITY PARTICIPATION

Adriana Burmeister – I am a student in the Allied Health program and there is a personnel matter going on and I want to know if our e-mails and concerns are going to be taken into consideration.

Kenneth Roos – EASTERN is not allowed to make a public comment on personnel matters with staff or students. I can confirm any emails that were sent to Dr. Plesnarski were received.

NEXT MEETING

The next meeting of the Joint Operating Committee is Wednesday, December 9, 2020.

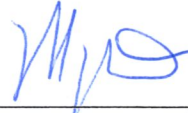
ADJOURNMENT

Mr. Lance Wolbransky moved to adjourn the November 11, 2020 meeting of the Joint Operating Committee at 8:35 p.m.

Motion carried unanimously.



Dr. Art Levinowitz
Joint Operating Committee President



Ms. Mary Martin
Joint Operating Committee Secretary

Recording Secretary: Linda McAlpine

**EASTERN CENTER FOR ARTS AND TECHNOLOGY
AGENDA SESSION MINUTES
WEDNESDAY, NOVEMBER 11, 2020**

1. EASTERN METRICS FOR OPERATING IN A HYBRID INSTRUCTIONAL MODEL

The administration requested the approval of EASTERN operating in a hybrid instructional model when enough member districts support a hybrid model at EASTERN to have at least 60% of EASTERN's enrollment participating. The administration has the authority to operate in a primarily or solely virtual model where the impact of COVID-19 infections of students and/or staff compromises the effectiveness of the educational program to the point where the Executive Director, with approval of the JOC President and Superintendent of Record, determines it is the best interest of EASTERN to operate in a primarily or solely virtual model.

2. REVIEW OF THE 2019-2020 ANNUAL REPORT

Dr. Levinowitz shared highlights of EASTERN's 2019-2020 Annual Report.

3. BOARD MEMBERS TERMS EXPIRING

The following Joint Operating Committee Members terms expire on November 30, 2020:

Abington – Daniel Kaye will replace Jennifer O'Rourke
Cheltenham – Charles Burdell Williams will continue to serve
Jenkintown- Carolyn Riley will continue to serve

4. NOMINATION COMMITTEE

Dr. Levinowitz discussed forming a Nomination Committee for the election of President and Vice-President of the Joint Operating Committee for December.

5. SEPTEMBER 30 STUDENT ENROLLMENT *

Dr. Plesnarski shared the official September 30, 2020 enrollment reports indicating 583 secondary school students. These reports have been reviewed and recommended by the Superintendents.

6. HISTORIC WAITLIST NUMBERS BY PROGRAM *

Dr. Plesnarski shared and discussed the data showing the historic number of students on waitlists by program.

7. REVISED GRANT SUMMARY *

Dr. Plesnarski provided the revised grant summary for the Continuity of Education for Career and Technical Centers grant.