

**EASTERN CENTER FOR ARTS AND TECHNOLOGY  
JOINT OPERATING COMMITTEE MINUTES**

**WEDNESDAY, OCTOBER 14, 2020**

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Dr. Art Levinowitz, President, called the public meeting of the Joint Operating Committee to order at 8:00 p.m. with the following members in attendance:

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Mr. Brian Allen	Abington
	Bryn Athyn
Mr. Charles Burdell-Williams	Cheltenham
Ms. Tara Conner-Hallston	Hatboro-Horsham
Ms. Carolyn Riley	Jenkintown
Mr. Lance Wolbransky	Lower Moreland
Mr. Walter Lapidus	Springfield
Dr. Art Levinowitz	Upper Dublin
Mr. Paul Tkacs	Upper Moreland
Kenneth Roos, Esq.	Solicitor
Dr. Wagner Marseille	Superintendent of Record
Dr. Cathleen Plesnarski	Executive Director

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A motion carried unanimously will necessarily, by reference, include each voting member in attendance.

**SALUTE TO THE FLAG**

Kayla Marshall and Laurence Jacoby led the Joint Operating Committee and audience in a salute to the flag.

**MINUTES**

Mr. Charles Burdell-Williams moved approval of the Joint Operating Committee minutes of the regular and agenda session meeting September 9, 2020.  
Motion carried unanimously.

**EXECUTIVE SESSION ANNOUNCEMENT**

Mr. Kenneth Roos, Solicitor, announced that an Executive Session was not held before the public meeting.

**PRESIDENT'S REPORT**

**Informational:**

### **Parents' Night – Virtual \***

Dr. Art Levinowitz reported that, on September 14, 2020, EASTERN conducted its annual Parents' Night - Virtual. Two hundred eighty-nine (289) individuals attended the event. Forty-eight percent (48%) or 289 of the students were represented by their parent(s)/guardian(s) at this event.

### **Superintendent Orientation**

Dr. Art Levinowitz reported that on September 30, 2020, Dr. Plesnarski conducted a Superintendent Orientation via Zoom attended by Dr. Wagner Marseille, Superintendent of Record; Dr. Scott Eveslage, Hatboro-Horsham, Dr. Maryjo Yannacone, Springfield and Dr. Michael Roth, Upper Moreland.

### **Foundation Meeting Minutes \***

Dr. Art Levinowitz reviewed the minutes from the September 21, 2020 Foundation meeting.

### **Foundation Fund Raisers**

Dr. Art Levinowitz reported that On October 7, 2020, the EASTERN Foundation held a fundraiser at Anthony's Coal Fired Pizza in Horsham from 11:00 a.m. - 9:00 p.m. The event raised \$189.62.

On October 19-30, 2020, the EASTERN Foundation will hold a fundraiser through Pampered Chef. Place orders at <https://www.pamperedchef.com/party/eastech>

### **FINANCIAL REPORT – For the Period Ending September 30, 2020 \***

#### **Informational:**

The Joint Operating Committee acknowledged receipt of the following:

- Statement of Revenues and Expenditures as presented
- Status of the reserves fund revenues for the period ended September 30, 2020 showing cash and investment balances of \$1,941,081.42 as presented

#### **Action:**

#### **Treasurer's Report \***

Mr. Lance Wolbransky moved acceptance of the Treasurer's Report for the period ended September 30, 2020 showing a General Fund cash and investment balances of \$5,873,006.14 and total assets of \$6,489,885.13 and the current status of the Student Activity account. Motion carried unanimously.

### **Disbursements \***

Mr. Lance Wolbransky moved approval of accounts payable checks #30835 through #30934 disbursed during the period of 9/1/2020 through 09/30/2020 in the amount of \$253,048.95. Motion carried unanimously.

Mr. Lance Wolbransky moved approval of expense disbursement wire/ACH transfers #WT210056 through #WT210078 disbursed during the period of 9/1/2020 through 9/30/2020 in the amount of \$628,477.42. Motion carried unanimously.

Mr. Lance Wolbransky moved approval of payroll vouchers #01382 through #01526 disbursed September 11, 2020, and September 25, 2020 in the amount of \$217,719.05. Motion carried unanimously.

Mr. Lance Wolbransky moved approval of capital reserve disbursement checks #11020 through #11024 disbursed during the period of 9/1/2020 through 09/30/2020 in the amount of \$267,055.25. Motion carried unanimously.

There were no disbursements for the Student Activities funds in September.

### **STUDENT RECOGNITION**

#### **Action:**

Mr. Charles Burdell-Williams moved to approve the resolution designating Kayla Marshall as EASTERN's Outstanding Student of the Month for September. Motion carried unanimously.

Dr. Art Levinowitz acknowledged Kayla Marshall, a senior at Cheltenham High School and in the Business and Technology Professional program, as Outstanding *Student of the Month* for September, and presented her with a Resolution, EASTERN shirt, and a Rotary plague. Mr. Gary Felme, Educators' Association Representative, presented her with the Association's gift card.

Mr. Walter Lapidus moved to approve the resolution designating Laurence Jacoby as EASTERN's Outstanding Student of the Month for October. Motion carried unanimously.

Dr. Art Levinowitz acknowledged Laurence Jacoby, a senior at Springfield Township High School and in the Commercial Art program, as Outstanding *Student of the Month* for October, and presented him with a Resolution, EASTERN shirt, and a Rotary plague. Mr. Gary Felme, Educators' Association Representative, presented him with the Association's gift card.

## **ACADEMIC AFFAIRS**

### **2019-2020 Single Audit Report Presentation**

Mr. Ronald Minninger of Dreslin and Company, Inc. presented a summary of the Single Audit Report of EASTERN's 2019-2020 finances prior to the meeting.

### **2021-2022 Budget Presentation**

Ms. Mary Martin presented the administration's recommendations for the 2021-2022 operating budget and distributed the preliminary budget report for review.

#### **Informational:**

The Joint Operating Committee acknowledged receipts of the following:

- Counselor/Special Education Liaison Committee meeting minutes of September 16, 2020
- Principals' Advisory Committee meeting minutes of September 24, 2020
- Administrative Advisory Committee meeting minutes of October 6, 2020
- The fall term 2020 Adult Education enrollment snapshot. As of September 30, 2020, there were 88 students enrolled in Continuing Education courses, with 85 students in the Apprentice programs and 100 in the Practical Nursing program
- The September Activities Report of the students and staff

## **POLICY**

#### **Informational:**

### **Presentation on EASTERN's Hybrid Model**

Dr. Plesnarski gave a presentation on EASTERN's Hybrid Model.

#### **Action:**

### **EASTERN's Hybrid Model**

Mr. Walter Lapidus moved to approve EASTERN operating in a hybrid model effective November 5, 2020, pending the two metrics continue to be met. Metric 1: Pennsylvania Department of Health Transmission Classification for Montgomery County is "Low" or "Moderate" Metric 2: Enough districts support a hybrid model to have at least 60% of our enrollment participating.

Motion carried 7 votes in favor and 1 abstained.

### **Job Training and Education Programs Grant Agreement**

Mr. Charles Burdell-Williams moved to approve the revision of the Job Training and Education Programs Grant Agreement approved in March for \$67,000 to the actual allocation of \$68,000. Motion carried unanimously.

### **New Policy H115 – Disposal of School-Owned Property**

Ms. Carolyn Riley moved to approve the first reading of Policy H115, Disposal of School-Owned Property, Property Section.  
Motion carried unanimously.

### **Revised Board Policies – Second Reading**

Ms. Carolyn Riley moved to approve the final second reading of the following policies: Policy A106, Meetings, Local Board Section Policy and DP C111, Attendance, Student Section Policy and DP C122, Child Abuse Policies & Procedures, Student Section Policy and DP C130, Bullying and Other Harassment, Student Section Policy and DP C137, Anti-Hazing, Student Section Policy and DP G109, Purchases Subject to Bid, Finances Section Policy and DPs G130, and Federal Fiscal Compliance, Finances Section.  
Motion carried unanimously.

### **Repealed Board Policies**

Ms. Carolyn Riley moved to approve the repeal of the following policies: Policy and DP G110, Purchases Budgeted, Finances Section and Policy G111, Cooperative Purchasing, Finances Section.  
Motion carried unanimously.

## **PERSONNEL AFFAIRS**

### **Action:**

#### **School-to-Career Intern**

Ms. Carolyn Riley moved to approve Hayley Granacher, School-to-Career Coordinator, to work with Intern Brittney McKenna for her field experience needed to gain her Cooperative Education certification.  
Motion carried unanimously.

#### **Practical Nursing Adjunct**

Ms. Carolyn Riley moved to approve Jimylen Campbell, RN as an adjunct faculty member in the Practical Nursing Program for the 2020- 2021 school year.  
Motion carried unanimously.

#### **Training Supervisors**

Ms. Carolyn Riley moved to approve Daniel Magee of Old School Burgers, Dogs & Shakes as Training Supervisor for EASTERN's Culinary Arts Student Logan Manton.  
Motion carried unanimously.

Ms. Carolyn Riley moved to approve Dean Seltzer of Techno Metal Post Montco LLC as Training Supervisor for EASTERN's Construction Technology Student Paul Seltzer.

Motion carried unanimously.

Ms. Carolyn Riley moved to approve Chris Bors of Faulkner Infinity of Willow Grove as Training Supervisor for EASTERN's Automotive Technology Student Owen Morrison.

Motion carried unanimously.

## **FACILITIES AND FINANCIAL AFFAIRS**

### **Informational:**

#### **Building Report \***

The September Building Report regarding the school plant and property activities was presented.

### **Action:**

#### **Interstate Contract Addendum – Temporary Reduction \***

Mr. Paul Tkacs moved for approval the attached Interstate Contract Addendum for temporary reduction in service.

Motion carried unanimously.

#### **Security System Upgrades**

Mr. Paul Tkacs moved for approval the following proposals for the upgrades that were part of the 10-Year Capital Plan:

**Surveillance System Upgrade - \$75,447.00**

**Access Control System Upgrade - \$50,306.00**

Recommended System Enhancements – \$395.00/month

Blue Diamond Protection Plan

**Intrusion Alarm System Upgrade - \$10,475.00**

Recommended System Enhancements – \$45.00/month

DMP Central Station Monitoring w/cell comm & DMP app

Recommended System Enhancements – \$60.00/month

Fire System Central Station Monitoring w/cell.

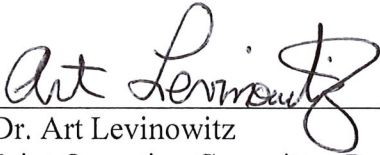
Motion carried unanimously.

## **NEXT MEETING**

The next meeting of the Joint Operating Committee is Wednesday, November 11, 2020.


**ADJOURNMENT**

Ms. Carolyn Riley moved to adjourn the October 14, 2020 meeting of the Joint Operating Committee at 9:30 p.m.  
Motion carried unanimously.



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Dr. Art Levinowitz  
Joint Operating Committee President



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Ms. Mary Martin  
Joint Operating Committee Secretary

Recording Secretary: Linda McAlpine

**EASTERN CENTER FOR ARTS AND TECHNOLOGY  
AGENDA SESSION MINUTES  
WEDNESDAY, OCTOBER 14, 2020**

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**1. 2019-2020 SINGLE AUDIT REPORT**

Mr. Ronald Minninger of Dreslin & Company, Inc. presented a summary of the Single Audit Report of EASTERN's 2019-2020 finances and responded to questions by the Joint Operating Committee.

**2. HYBRID MODEL EFFECTIVE NOVEMBER 5<sup>TH</sup>**

Dr. Plesnarski discussed EASTERN's operating in a hybrid model effective November 5, 2020, pending the two metrics continue to be met.

Metric 1: Pennsylvania Department of Health Transmission Classification for Montgomery County is "Low" or "Moderate"

Metric 2: Enough districts support a hybrid model to have at least 60% of our enrollment participating.

**3. SEPTEMBER 30 STUDENT ENROLLMENT \***

Dr. Plesnarski provided a report on the status of the September 30 student enrollment to be approved at the November 2020 Joint Operating Committee Meeting.

**4. POLICY**

Dr. Plesnarski reviewed Policy H115, Disposal of School-Owned Property.

**5. BOARD MEMBERS TERMS EXPIRING**

The following Joint Operating Committee Members terms expire on November 30, 2020:

1. Abington
2. Cheltenham
3. Jenkintown

EASTERN will be in touch with District Superintendents to remind them about this process.

**6. EASTERN FOUNDATION \***

Dr. Plesnarski shared the EASTERN Foundation forms with all Joint Operating Committee members and discuss the benefits of the Foundation for all EASTERN students.



## **7. HIGH SCHOOL PROGRAM OFFERINGS 2020-2021**

Dr. Plesnarski reviewed the 2021-2022 High School Program Offerings document to be approved at the November 2020 Joint Operating Committee Meeting.

Dr. Plesnarski also shared the [Career Pathways Guide](#).

## **8. REVISED GRANT SUMMARIES**

We will need a revised motion at the JOC meeting next month to make changes to the Continuity of Education for Career and Technical Centers grant.

## **9. REVISED INTERSTATE BILLING**

Ms. Martin informed the committee of the attached Interstate Contract Addendum for a temporary reduction in service that was voted on at the meeting.

## **10. 10-YEAR CAPITAL PLAN – SECURITY SYSTEM UPGRADE \***

Dr. Plesnarski discussed the following proposals for the upgrades that were part of the 10-Year Capital Plan:

### **Surveillance System Upgrade - \$75,447.00**

#### **Access Control System Upgrade - \$50,306.00**

Recommended System Enhancements – \$395.00/month  
Blue Diamond Protection Plan

#### **Intrusion Alarm System Upgrade - \$10,475.00**

Recommended System Enhancements – \$45.00/month  
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Recommended System Enhancements – \$60.00/month  
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