



**EASTERN CENTER FOR ARTS AND TECHNOLOGY  
STUDENT SUCCESS COORDINATOR – LONG TERM SUBSTITUTE**

Career and Technical school is seeking a Student Success Coordinator – Long Term Substitute. Responsibilities to include being a student advocate, knowledge of IEP process, working with EASTERN’s students, staff and parents as well as being a liaison to participating high schools and staff.

**Location:** 3075 Terwood Road  
Willow Grove, PA 19090

Eastern Center for Arts and Technology is located in the Northeast suburbs of Philadelphia, one mile from Exit 343 of the Pennsylvania Turnpike.

**Description:** The school offers two half-day instructional sessions to students from nine school districts in Eastern Montgomery County and from several local private schools.

**Required:** Special Education Certificate  
Bachelor’s Degree

Act 34, 151 and 114 Clearances

**Desired:** Knowledge of learning styles  
Knowledge of IEP process  
Knowledge of individualized approach to instructing  
Good written and oral skills  
Ability to use data analysis  
Experience working in Career Technical Education  
Secondary special education teaching experience

**Terms:** Salary in accordance with qualifications and experience.

**Submission**

**Deadline:** October 12, 2020

**Submit credentials, including letter of interest, resume, PA Standard Teaching Application and 3 letters of reference and to:**

Human Resources Coordinator  
Eastern Center for Arts and Technology  
3075 Terwood Road, Willow Grove, PA 19090  
Fax: 215-784-4804  
e-mail: [hr@eastech.org](mailto:hr@eastech.org)

It is the policy of the Eastern Center for Arts and Technology not to discriminate on the basis of race, sex, color, religion, age, disability, sexual orientation or national origin in its career and technical programs, activities or employment as required by Title VI, IX, Section 504, and the Americans With Disabilities Act. EASTERN provides equal access to the Boy Scouts and other designated youth groups. EASTERN will take steps to assure that lack of English language skills will not be a barrier to admission and participation in its career and technical programs. Further assurance is given that services, activities and facilities are acceptable to and usable by persons with handicaps. The following person has been designated to handle inquiries regarding the non-discrimination policies: Equity Coordinator, 3075 Terwood Road, Willow Grove, PA 19090. 215-784-4800.