

**ELECTRICAL TECHNOLOGY
Occupational Advisory Committee
Monday, September 23, 2019
Location- Electrical Technology Theory Room 7:00 PM**

MINUTES

I. Call to order

II. Roll Call

The following were present: Jeff Orkin, Orkin Electric Co, Billy Pfeiffer, Rueter-Haney, Fred Fox, Aramark, Ed Paugh, Electrical Inspector, Joe Farrington, JF Electric, Joe Greb, Assistant Director, EASTERN, Gary Felmey, Instructor, EASTERN

The following were not in attendance: Cliff Patton, Matt Williams

III. Approval of minutes from last meeting

Joe Farrington, Billy Pfeiffer approved and seconded

IV. Unfinished Business

V. New Business

a) Plan of Work: 2019-2020

Discuss the Plan of Work for the year and modify if necessary.

- Discussed no changes needed

b) Curriculum- Program of Study

Review and discuss the Pennsylvania Department of Education required Program of Study.

- Distributed and discussed for new members.

c) Equipment Purchases: 2019-2020

The instructor will review the approved major equipment purchases for this school year.

- Gary gave an overview of the budget items and it was recommended that we purchase the hammer drill with the detached dust collector.

- The committee also reviewed trainers to be purchased including: AC/DC Electrical System, Electric Relay Control System, Electrical Fabrication System, Mechanical Fabrication system, Basic Hydraulics System (Manifolds) and a Basic Hydraulics system. The committee felt strongly about the addition of the trainers as it will expand the scope of topics offered and opportunities for students to receive current training in various areas. The students will be better prepared for the world at work, be prepared for additional certifications and make them a more well-rounded employee for business industry. It was understood that additional tasks and curricular revisions will be needed to accommodate the new trainers. The committee recommended pursuing funding with an Equipment Grant when available.
- A motion was made by Joe Farrington to proceed with the purchases and seconded by Billy Pfeiffer; all members were in favor.

d) EASTERN Educator in the Workplace

Discuss the new EASTERN Educator in the Workplace event and how it can enhance opportunities for students and the OAC.

- Gary Felmev will be visiting Acme Cardboard, Billows Electric and Lutron Corporation.

e) Expanded Learning Opportunities

The instructor will provide a list of proposed ELO's for the school year

- Distributed and discussed

f) Update Member Contact Information

- Distributed and discussed and updated

g) Foundation Requests

- Distributed and discussed

h) Facility Inspection:

Use the provided inspection form to review the lab. One sheet reflecting group consensus should be submitted post meeting.

- Completed attached

VI. Dates of Meetings for 2019-2020

Monday, January 27, 2020 at 7:00 PM

Monday, April 27, 2020 at 7:00 PM

VII. Important Dates for 2019-2020

- **OAC Chairpersons Meetings**
Wednesday, October 23, 2019 7:00 pm
Wednesday, May 6, 2020 7:00 pm
- **Advisory Appreciation Brunch- On-Site**
Sunday, March 1, 2020 11:00 am-12:30
SNOW DATE- Sunday, March 8, 2020
- **Open House- On-Site**
Sunday, March 1, 2020, 1:00 pm-3:30 pm
SNOW DATE- Sunday, March 8, 2020
- **Awards Night- Location UMHS Auditorium**
Wednesday, May 27, 2020, 7:00 pm

VIII. Adjournment

The meeting was adjourned at 8:52 pm.