

**AUTOMOTIVE TECHNOLOGY**  
**Occupational Advisory Committee**  
**Tuesday, September 24, 2019**  
**Location- Automotive Technology Theory Room 7:00 PM**

**MINUTES**

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**I. Call to order**

**II. Roll Call**

The following were present:

Matthew Conard, William Hafft, Tyler Harkins, Alex Minnick, Dan Curnell, Frank Paviglianiti, Jack Shouldis, Elizabeth Maiter, Guest: Kevin Rogers

The following were not in attendance: Don Schnell, Hector Guzman

**III. Approval of minutes from last meeting**

Approved by Frank Paviglianiti; seconded by Alex Minnick

**IV. Unfinished Business** Discussed facility renovation plans and timelines for AUT computer room phase out, theory room expansion, and shop layout. Spoke about additional lifts from Montco. Bay move to AUT shop. Discussed changes to Automotive Technology expansion/ timeline next year (2021-2022)

**V. New Business**

a) Plan of Work: 2019-2020

Discuss the Plan of Work for the year and modify if necessary.

Plan of work staying the same.

NOCTI Participation

Participate and support EASTERN's open house

OAC members will conduct mock job interviews

Acquire ASE and MACS certifications

b) Curriculum- Program of Study

Review and discuss the Pennsylvania Department of Education required Program of Study.

Reviewed POS. Answered questions pertaining to POS. Due to length of POS, OAC will take along with/ review and email any concerns

c) Equipment Purchases: 2019-2020

The instructor will review the approved major equipment purchases for this school year.

Discussed replacement jacks ordered. (2 ½ Ton and 4 Ton Blue Jack out of service)

Showed OAC new Autel Scanners and iPads. Talked about use and storage.

Discussed need for additional tire changer and balancer due to increased class sizes and additional first year students. Presented quotes for Hunter TCX53 Tire Changer (cost \$7204.42) and Hunter GSP9700 Road Force Balancer (cost \$14826.46), PA Co-Star pricing. Discussion was held. OAC voted and approved purchase of both. (Hunter TCX53 Tire Changer and Hunter GSP9700 Road Force Balancer) Copies attached

d) EASTERN Educator in the Workplace

Discussed the new EASTERN Educator in the Workplace event and how it can enhance opportunities for students and the OAC.

Explained and distributed copies of “Educators in The Workplace” event. I will be visiting Kennedy Ford, Jenkintown and Infiniti of Willow Grove on October 1, 2019. I will contact Ford Motor Company, Regional Technical Talent Placement Specialist Bill Painter, to set up event for student information about employment/careers with Ford Motor Company. Kevin Rogers presented and discussed Faulkner Infiniti’s Faulkner Automotive Technical Education (F.A.T.E.) program. This program has been implemented by Faulkner to get new technicians into the trade and provide an avenue for their careers.

e) Expanded Learning Opportunities

The instructor will provide a list of proposed ELO’s for the school year

ELO’s for post -secondary institutions will be held in AUT theory room.

Penn College of Technology- October 7, 2019

Automotive Training Center- October 10, 2019

Universal Technical Institute- October 17, 2019

Others not yet scheduled- OTC, UNOH, Philadelphia Community College, and Dealerships have requested to come speak with students.

Planning Field trip to ATC and UTI this year. Dates TBD and scheduled.

f) Update Member Contact Information

Tyler Harkins- Student representative - [tharkins9@eastech.org](mailto:tharkins9@eastech.org)

g) **Foundation Requests**

Informed OAC about upcoming fundraisers and Giant A-Plus School rewards plan. OAC asked that any future fundraisers be e-mailed so they can attend/post at their businesses.

h) **Facility Inspection:**

Attached

Use the provided inspection form to review the lab. One sheet reflecting group consensus should be submitted post meeting.

**VI. Dates of Meetings for 2019-2020**

Tuesday, January 28, 2020 at 7:00 PM

Tuesday, April 28, 2020 at 7:00 PM

**VII. Important Dates for 2019-2020**

▪ **OAC Chairpersons Meetings**

Wednesday, October 23, 2019 7:00 pm

Wednesday, May 6, 2020 7:00 pm

▪ **Advisory Appreciation Brunch- On-Site**

Sunday, March 1, 2020 11:00 am-12:30

SNOW DATE- Sunday, March 8, 2020

▪ **Open House- On-Site**

Sunday, March 1, 2020, 1:00 pm-3:30 pm

SNOW DATE- Sunday, March 8, 2020

▪ **Awards Night- Location UMHS Auditorium**

Wednesday, May 27, 2020, 7:00 pm

**VIII. Adjournment**

Adjourned at 8:50 pm by Matt Conard, second by Dan Curnell