



## **Foundation Board of Trustees Meeting**

**Monday, May 15, 2017**

**4:30 p.m. - EASTERN**

**Members Present:** Roseann Nyiri, Tom Allen, Curtis Griffin, Chris McDermott, Steve Sue, Linda Heiberger, Marie Hartlein, Gary Felmey, Chris McDermott, Cynthia Rotelle

**EASTERN Staff Present:** Amy Shields, Joe Greb, Irene Dickinson

---

1. Meeting was called to order at 4:50 p.m. by Roseann Nyiri.

For those who had not previously met Dr. Curtis Griffin, Roseann Nyiri introduced him as our newest Foundation member and EASTERN's Superintendent of Record.

2. **Review and Approval of Minutes – March 30, 2017**

Cindy Rotelle made the motion to approve the minutes and Linda Heiberger seconded the motion. The motion was unanimously approved.

3. **Approval of Financial Reports and Bills**

Irene Dickinson noted that there were no bills now and the end of May will bring a long list of pre-authorized bills for Awards Night.

In reviewing the financials, Roseann noted that the retirement mailing was successful in obtaining some new contributions.

Steve Seu made the motion to approve and Roseann seconded the motion. It was unanimously approved.

4. **Financial Investments**

Roseann noted that Marie Hartlein had done some extensive research on investments for the Foundation funds and found Centric Bank's interest rates to be competitive. There would be no fees from TD Bank for us to move a portion of our funds. Also, Centric currently has the best returns.

Irene said that she checked with Silvia Diaz from Wisler Pearlstine and she agreed that there is no conflict of interest with Chris McDermott from Centric Bank being on the Foundation board and moving funds to Centric Bank.

These funds will be 100 percent FDIC insured.

5. **Post-Secondary Award**

Amy Shields noted that she is working with Roseann Nyiri and Elaine Faulkner to determine a date for a luncheon and tour to thank Mrs. Faulkner for her support of the Foundation.

6. **Attendance**

Amy provided the group a tentative tally of 33 students receiving the Attendance Award.

She also noted that 14 students are receiving the Foundation Award for High Achievement, and 42 students are receiving Straight A Awards.

**7. Fundraising for 2017 – 2018**

Steve noted that our next step is to assemble a Fundraising Subcommittee to accomplish the following:

- Look at data as it relates to our five target groups
- Determine what are we doing to cultivate and keep these relationships
- Determine where are we giving them positive feedback
- Verify that we are touching base with these people on a regular basis

Curtis Griffin noted that EASTERN has a very nice Annual Report that we should share with donors and to those we hope will contribute.

**8. Awards Night – May 31, 2017 – 7 p.m.**

Steve and Roseann said they will be in attendance.

Irene noted that there are three students in Culinary Arts receiving knife sets at their colleges. The EASTERN Culinary Arts Instructors asked if they could, instead, give those students a gift card. Joe Greb noted that would be opening the flood gate for more requests to give students gift cards if we made this exception.

Steve Seu and Cindy Rotelle both suggested teachers consider other tools of trade for students. Steve made the motion to keep the rule for purchasing tools of the trade. Cindy seconded the motion. It was unanimously approved.

**9. New Business**

Steve Sue and Linda Heiberger agreed to co-chair a Fundraising Subcommittee.

Gary Felmeý remarked that parents give money to program awards – but only to their child’s specific program. That is not doing anything to increase the general fund.

Steve noted that we need to pay attention to the general fund because our core awards are coming out of it.

**10. Meeting Dates: 4:30 p.m. at EASTERN unless otherwise noted**

-June 5, 2017

- 1 p.m. – Finance Subcommittee
- 2:45 p.m. – Fundraising Subcommittee
- 4:30 p.m. – Regularly scheduled meeting