



Foundation Board of Trustees Meeting

Monday, July 27, 2015

4:30 p.m. Seminar Room

Members Present: Tom Allen, George Marin, Steve Seu, Gary Felmey, Linda Heiberger, Patricia MacDonald, Chris McDermott

EASTERN Staff Present: Amy Shields, Irene Dickinson

1. Meeting was called to order at 4:45 p.m. by George Marin

2. **Review and Approval of Minutes – May 18, 2015**

George asked for a motion to approve the minutes. *Chris McDermott made the motion to approve and Linda Heiberger seconded the motion. The minutes were unanimously approved. Roseann Nyiri approved on 7/28/15 making this a quorum.*

3. **Approval of Financial Reports – Irene Dickinson**

Irene noted that the Foundation currently has \$205,892 in cash and investments. She presented the list of bills which were checks given to student award winners in May.

Steve Seu made the motion to approve the financial reports and list of bills. George Marin seconded the motion. This was unanimously approved. Roseann Nyiri approved on 7/28/15 making this a quorum.

Amy Shields noted that the Foundation received a check from the Giant A+ program for \$1,129.48.

Steve asked how we could grow this program further. We currently promote this program through Facebook, OAC meetings, Parents Night and Open House.

Chris McDermott suggested that we find out how many Giant A+ supporters we have, and contact them to see if they would be interested in placing an ad in our Auction Ad Book.

4. **Foundation Auction/Murder Mystery Plan of Work**

Amy asked the group to review the updated solicitation letters for further edits.

Steve asked Amy to check with Nicole to ensure that we can get the invitations printed and ready to mail by the beginning of October. In the future we will get started earlier and keep the production in house.

Chris McDermott and Irene Dickinson agreed to be on the Ad Book Subcommittee. They will make follow-up calls to those who placed ads in the past but did not this year.

Linda Heiberger has agreed to represent the Foundation at Parents Night on September 17 from 7 – 9 p.m. She will ask Roseann Nyiri to assist her in providing Auction information and getting sign-ups for Giant A+.

5. **Membership**

Steve noted that several members are coming to the end of their terms, and need to think about re-joining or stepping down. Several members have been unable to participate for an extended period of time and/or are retiring. Steve asked all members to think about their terms, and if they can recommend replacements for those exiting the Foundation.

Steve Seu and George Marin are also up for renewal. George indicated that he would stay on the Foundation, but step down as President.

Those members who have terms expiring include Mark Medvesky, Pat MacDonald, Gary Felmev, and Earl Saurman. John Dougherty is retiring.

6. Perfect Attendance – Tom Allen

Tom discussed a meeting he had with the Student Recognition Committee as well as some additional staff and faculty members regarding the Perfect Attendance Award. The group made the following suggestions:

- 1) Change the name to “Attendance Award”.
- 2) Currently students are permitted 5 unexcused lates and still qualify for the award. An early dismissal does not disqualify a student from the award. The committee recommends the criteria be changed to require no unexcused lateness, and no unexcused early dismissals.
- 3) Currently, college visits and field trips/industry visits do not count against a student to qualify for the award. The committee recommends these “Professional Days” continue.
- 4) Currently, funerals are considered an absence and disqualify a student for an award. The committee recommends the Director, at his/her discretion, determine circumstances around any absence for a funeral and be the final word if a student, absent for a funeral, otherwise qualifies for an award.
- 5) Currently, a student held at their participating school for make-up work is not considered an absence. The committee recommends students held at their home school for make-up work be considered an absence.
- 6) Students may be disqualified for any award up to and including the day of Awards Night.

Chris McDermott made the motion to approve these changes. Steve Seu seconded. These changes were unanimously approved. Roseann Nyiri approved via email on 7/29/15 making this a quorum.

7. Straight A Award and Foundation Award for High Achievement

Tom also brought to the Foundation Board the Student Recognition Committee’s request to have the Foundation fund the Straight A award, and to provide the Foundation Award for High Achievement to every student that meets the requirements – not only one per class.

Steve asked that we review the award schedule at the next meeting before we vote on any changes to those awards. The Foundation Board agreed.

8. Meeting Dates: (all meetings are held at 4:30 p.m. at EASTERN)

- August 24, 2015
- September 28, 2015
- October 26, 2015
- November 6, 2015 – Foundation Fundraiser
- November 23, 2015