



**Eastern Center for Arts and Technology
Foundation Board of Trustees Meeting
Minutes – Thursday, March 26, 2015
4:30 p.m. – 6:30 p.m.
Mike's Bar and Grill Room**

Members in attendance: Chris McDermott, Linda Heiberger, Cynthia Rotelle, Gary Felmey,
Art Levinowitz, Roseann Nyiri

Staff: Joseph Greb, Irene Dickinson, Amy Shields

1. The meeting was called to order at 4:50 p.m. by Linda Heiberger. She noted that we did not have a quorum. ***Items listed below with a * will need an email approval from the Foundation Board.***
2. ***Minutes were approved** from the October 27, 2014 meeting with a motion by Chris McDermott; it was seconded by Cindy Rotelle and unanimously approved. Both Tom Allen and Steve Seu approved on March 31, 2015.
3. **Application for PA Sales Tax Exemption** - Amy Shields and Irene Dickinson updated the board on the application process.
4. **Report on Chinese Auction/Umbrella Sales at Open House** – Linda Heiberger noted that ticket sales generated \$510.00 and umbrella sales generated \$85.00.
5. **Costs Associated with Fall Contribution's Campaign and Ad Book** – Amy Shields noted that ads generated \$2130.00 and donations generated \$3106.00. The cost of the mailing was \$1294.26 and postage costs were \$507.78. That gave us a net profit of \$3433.96.
6. **Foundation Board Representation at Awards Night – May 27, 2015**
Steve Seu confirmed via email on 3/31/15 that he will be present at Awards Night if George is unable to make it.
7. ***Request from Culinary Arts**
Amy noted that Gary Albert will be having a fundraiser in May to fund his Junior Awards. He recently found a good deal on engraved knife sets for the Junior Awards. He would like the Foundation to pay for the knife sets and he will reimburse after his May fundraiser. All voting members present agreed unanimously. Steve Seu and Tom Allen approved this request via email on March 31, 2015.
8. **Auction Fundraiser**

Amy noted that Tom Allen suggested the date of Friday, November 6, 2015 for the next fundraiser. Linda Heiberger suggested a Country Fair theme with interactive games and activities. All voting members present agreed unanimously. Steve approved this date via email on 3/31/15.

9. **Gabe Tayar Memorial Award**

Amy informed the board of a new Culinary Arts Award.

10. **Meeting Dates:**

- April 27, 2015 - 4:30 p.m.
- June 22, 2015 - 4:30 p.m.

11. **Adjournment** at 5:00 p.m.